

**Butler County Board of Elections
Board Meeting Minutes
May 10, 2023**

The Butler County Board of Elections met on Wednesday, May 10, 2023, at 1:00 p.m., for a regular meeting. Roll call was taken and present were Member mariann penska, Member Todd Hall, Member Chris Wunnenberg, Director Nicole Unzicker, Deputy Director Eric Corbin, Early Voting Administrator Stephanie Webb, and Poll Worker Administrator/Executive Assistant Melissa Trotta.

Member penska presented Document 1, Bills. Member Wunnenberg moved to approve the bills on Document 1; seconded by Member Hall. Roll Call:

Chairman Cloud absent

Member penska yea

Member Hall yea

Member Wunnenberg yea

All in favor; motion carried.



Regular Board Meeting Bills
Butler County Board of Elections

[Signature]
Chairman

[Signature]
Director

Grand Total \$ 40,210.17

Account / Vendor / Description	Amount
520000 - OFFICE SUPPLIES	
ODP BUSINESS Solutio	
OFFICE SUPPLIES	\$193.01
ODP BUSINESS Solutio Total	\$193.01
520000 - OFFICE SUPPLIES Total	\$193.01
521000 - POSTAGE	
UNITED STATES POSTAL	
2023-24 ANNUAL BRM PERMIT 32001	\$860.00
2023-24 ANNUAL BRM PERMIT 32000	\$290.00
UNITED STATES POSTAL Total	\$1,150.00
521000 - POSTAGE Total	\$1,150.00
525100 - SOFTWARE/HARDWARE EQUIP	
ITSAVVY	
WINDOWS SERVICE LICENSE	\$1,675.12
ITSAVVY Total	\$1,675.12
525100 - SOFTWARE/HARDWARE EQUIP Total	\$1,675.12
529000 - OTHER MATERIALS/SUPPLIES	
AMAZON CAPITAL SERVI	
ELECTION SUPPLIES	\$487.57
AMAZON CAPITAL SERVI Total	\$487.57
ERIC A CORBIN	
ELECTION SUPPLIES	\$342.62
ERIC A CORBIN Total	\$342.62
JOS BERNING PRINTING	
300 POLLWORKER MANUALS	\$2,018.00
JOS BERNING PRINTING Total	\$2,018.00
MELISSA TROTTA	
ELECTION SUPPLIES	\$28.53
MELISSA TROTTA Total	\$28.53
NICOLE UNZICKER	
BOARD MEMBER PICTURES	\$34.04
NICOLE UNZICKER Total	\$34.04

Bills

Account / Vendor / Description	Amount
ODP BUSINESS SOLUTIO	
ELECTION SUPPLIES	\$14.45
ODP BUSINESS SOLUTIO Total	\$14.45
ONLINE LABELS LLC	
LABELS ELECTION SUPPLIES	\$305.39
ONLINE LABELS LLC Total	\$305.39
QUALITY PUBLISHING C	
10,000 10-J ACKNOWLEDGMENT CARDS	\$1,823.00
QUALITY PUBLISHING C Total	\$1,823.00
529000 - OTHER MATERIALS/SUPPLIES Total	\$5,053.60
529001 - GRANT SUPPLIES	
B AND J ELECTRICAL C	
EXTENSION CORDS FOR TRAINING RM	\$7,182.00
B AND J ELECTRICAL C Total	\$7,182.00
529001 - GRANT SUPPLIES Total	\$7,182.00
530075 - TECHNOLOGY SUPPORT	
ESSVR LLC	
MAR 2023 VOTER FILE SUPPORT	\$7,749.19
APR 2023 VOTER FILE SUPPORT	\$7,749.19
ESSVR LLC Total	\$15,498.38
VERIZON WIRELESS	
WIRELESS SUPPORT	\$100.32
VERIZON WIRELESS Total	\$100.32
530075 - TECHNOLOGY SUPPORT Total	\$15,598.70
530310 - RENTAL - EQUIPMENT	
GREAT AMERICA FINANC	
2ND QTR COPIER LEASES	\$1,337.97
GREAT AMERICA FINANC Total	\$1,337.97
PITNEY BOWES GLOBAL	
MAILING EQUIPMENT LEASE	\$1,735.26
PITNEY BOWES GLOBAL Total	\$1,735.26
530310 - RENTAL - EQUIPMENT Total	\$3,073.23
530500 - TRAVEL & TRAIN EXPENSE	
ACADEMY OF CONTINUIN	
OEC 07.26.23 SEMINAR FOR CORBIN	\$180.00
OEC 07.26.23 SEMINAR FOR UNZICKER	\$180.00
ACADEMY OF CONTINUIN Total	\$360.00
530500 - TRAVEL & TRAIN EXPENSE Total	\$360.00
536000 - OTHER CONTRACT SVCS	
A C H SERVICES INC	
PAINT JOB HALLWAYS AND DOORS	\$4,625.00
A C H SERVICES INC Total	\$4,625.00
COX FIRST MEDIA	

Bills

Account / Vendor / Description	Amount
DEADLINE TO REGISTER AD 5.02.2023	\$350.00
COX FIRST MEDIA Total	\$350.00
DOLCE VITA PHOTOGRAP	
UPDATED ID BADGE IMAGES	\$475.00
DOLCE VITA PHOTOGRAP Total	\$475.00
MILLENNIUM BUSINESS	
FLEX COPIES	\$474.51
MILLENNIUM BUSINESS Total	\$474.51
536000 - OTHER CONTRACT SVCS Total	\$5,924.51
Grand Total	\$40,210.17

Member penska presented Document 2, minutes of the April 10, 2023, meeting. Member Wunnenberg moved to approve April 10, 2023, meeting minutes on Document 2; seconded by Member Hall. Roll Call:

Chairman Cloud absent
 Member penska yea
 Member Hall yea
 Member Wunnenberg yea
 All in favor; motion carried.

Director Unzicker stated there are no directives, advisories, or memorandums.

Under New Business, Director Unzicker presented Document 3, Validate and Invalidate Provisional Ballots Cast in the May 2, 2023, Special Election. Director Unzicker stated there are a total of 55 valid provisional ballots, and 27 invalid provisional ballots. She presented the following invalid ballots, 10 provisional ballots are invalid because the voters were not registered to vote in Ohio, 16 provisional ballots that are invalid because of identification, and 1 provisional ballot is invalid because the voter cast their ballot at the wrong polling location. Director Unzicker explained the 16 provisional ballots that were invalid because of identification was due to the voter not checking the box verifying they had shown valid identification to the pollworker. Director Unzicker stated the e-poll books were also used to verify that the voter did not show identification. Member penska asked if voters could cure their ballot. Director Unzicker said yes, the voter had until Saturday, May 4, 2023, to come to the board to provide valid identification. All board members reviewed the 16 ballots. There was a short discussion regarding the new identification requirements for provisional ballots. Member Wunnenberg made a motion to approve the 55 valid provisional ballots and to invalidate the 27 invalid ballots; seconded by Member Wunnenberg. Roll Call:

Chairman Cloud absent
Member penska yea
Member Hall yea
Member Wunnenberg yea
All in favor; motion carried.



Provisional Ballots for Board Review
May 2, 2023 Special Election
May 10, 2023

Requirements according to Directive 2023-06 Addendum

Printed name
Valid signature
Date of birth
Voter's statement that they have shown photo identification to the election official or completed an affidavit of religious objection
Current address and cast ballot in correct polling location

Total Provisional Ballots – 82

Board Discretion
Total - 0

Invalid
Total – 27 + Additional Invalid 0 = Total Invalid 27

Not Registered – 10
Identification – 16
Wrong Precinct - 1

Recommendation:
Invalidate ballots – do not include in the official canvass Approved: MG 5-10-23

Valid
Total – 55 + Additional Valid 0 = Total Valid 55

Recommendation:
Accept ballots and include in the official canvass Approved: MG 5-10-23

Deputy Director Corbin presented Document 4, Candidates to be Certified to the November 7, 2023, General Election. Deputy Director Corbin stated the candidates have met the statutory requirements to appear on the ballot. Member Wunnenberg moved to certify the candidates as listed on Document 4; seconded by Member Hall. Roll Call:

Chairman Cloud absent
Member penska yea
Member Hall yea
Member Wunnenberg yea
All in favor; motion carried.



November 7, 2023 General Election
Board Certification

Candidates

The following candidates have met the statutory requirements.

Certified MG 5-10-23
Admin. Sign & Date

Liberty Township Trustee

- Steve Schramm

Ross Local School Board of Education Member

- Daniel Korte

Under General Updates, Director Unzicker stated post-election meetings will be scheduled for the week of May 15, 2023.

Director Unzicker informed the board members that the 2023 Summer Conference will not be online. She said the board member's reservations are made for June 26, 2023, to June 28, 2023. Members of the board confirmed the dates.

Director Unzicker stated that the board may know today if there will be an August election.

Director Unzicker said Poll Worker Administrator Melissa Trotta has indentified Precinct Election Officials (PEOs) who have worked twenty-five or more elections. She stated they would like to recognize those individuals for their dedication and that Poll Worker Administrator

Trotta will be taking the lead on that project. Member Wunnenberg suggested pens as an appreciation gift. Member Hall asked if all PEOs were recognized annually. Deputy Director Corbin stated there was an appreciation breakfast in 2017. He said the board planned to do one in 2020, but could not due to COVID-19. Director Unzicker said they plan to have one annually going forward. Deputy Director Corbin stated the Ohio Association of Election Officials suggested the idea of sending birthday cards to PEOs for appreciation and the poll worker department is currently working on sending those to our PEO's.

Member Wunnenberg moved to go into Executive Session to discuss personnel according to O.R.C. 121.22(G)(1) at 1:22 p.m.; seconded by Member Hall. Roll Call:

Chairman Cloud	absent
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

At 2:09 p.m. Member penska stated the Board is back in session.

With no further business, Member Hall moved to adjourn the meeting; seconded by Member penska. Roll call:

Chairman Cloud	absent
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

The meeting was adjourned at approximately 2:10 p.m.

Absent

Frank Cloud, Chairman

Nicole Unzicker, Director

Todd Hall, Member

Chris Wunnenberg III, Member

mariann penska, Member